

## Student section

After completing this section, send this form to your secondary/high school counselor or another school official. If applying via mail, please also provide your school official stamped envelopes addressed to each college.

### Student details

Legal name \_\_\_\_\_  
*First/given* \_\_\_\_\_ *Middle* \_\_\_\_\_ *Last/family/sur (Enter name exactly as it appears on official documents.)* \_\_\_\_\_ *Suffix* \_\_\_\_\_

Date of birth \_\_\_\_\_ *mm/dd/yyyy* Email \_\_\_\_\_ CAID (Common App ID) \_\_\_\_\_

### Address

\_\_\_\_\_ *Number and street* \_\_\_\_\_ *Apartment number* \_\_\_\_\_ *City/town* \_\_\_\_\_

\_\_\_\_\_ *County* \_\_\_\_\_ *State/province* \_\_\_\_\_ *Country* \_\_\_\_\_ *ZIP/postal code* \_\_\_\_\_

Current or most recent secondary/high school \_\_\_\_\_ CEEB code \_\_\_\_\_

## Counselor section

The counselor recommendation lets you share unique insights about your student. You may submit this form at any time. Keep in mind that not every college requires the counselor recommendation. Refer to the [requirements grid](#) for information about which colleges use this form.

### Counselor details

Name \_\_\_\_\_  
*Prefix* \_\_\_\_\_ *First/given* \_\_\_\_\_ *Middle initial* \_\_\_\_\_ *Last/family/sur* \_\_\_\_\_ *Suffix* \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_ *Include country code, number, and extension (if applicable)* Fax \_\_\_\_\_ *Include country code, number, and extension (if applicable)*

Email \_\_\_\_\_

### School details

School name \_\_\_\_\_ CEEB code \_\_\_\_\_ Website \_\_\_\_\_

Address \_\_\_\_\_  
*Number and street* \_\_\_\_\_ *City/town* \_\_\_\_\_

\_\_\_\_\_ *County* \_\_\_\_\_ *State/province* \_\_\_\_\_ *Country* \_\_\_\_\_ *ZIP/postal code* \_\_\_\_\_

## Evaluation

How long have you known this student and in what context?

What are the first words that come to your mind to describe this student?

Please attach a short evaluation (1000 words or less) that will help colleges differentiate this student from others. We especially welcome a broad-based assessment and encourage you to consider describing or addressing:

- The student's academic, extracurricular, and personal characteristics.
- Relevant context for the student's performance and involvement, such as particularities of family situation or after-school obligations, either positive or negative.
- Observed problematic behaviors, perhaps separable from academic performance, that an admission committee should explore further.

Counselor evaluations often provide invaluable context to a student's application. We recognize, however, that you may not be able to provide one. If you will not be providing a personal written evaluation, please check the box below to inform our member institutions that you will not supply a written evaluation.

I will not be sending an evaluation for this student.

If you wish to provide additional details, you may do so here: \_\_\_\_\_

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## Signature

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*mm/dd/yyyy*

Please send this form directly to each college admission office. Do not send this form to Common App.