

## Student section

After completing the information in this section, give this form to your school counselor or another school official. If applying via mail, please also provide your school official stamped envelopes addressed to each college.

### Student details

Legal name

First/given

Middle

Last/family/sur (Enter name exactly as it appears on official documents.)

Suffix

Date of birth

mm/dd/yyyy

Email
CAID (Common App ID)

Address

Number and street

Apartment number

City/town

County

State/province

Country

ZIP/postal code

Current or most recent secondary/high school
CEEB code

## Counselor section

The final report delivers your student's final transcripts and grades. Only submit this report to a college where your student intends to enroll. The college should have either accepted or waitlisted your student.

Please attach the student's official transcript and transcript legend.

### Counselor details

Name

Prefix

First/given

Middle initial

Last/family/sur

Suffix

Title
Phone

Include country code, number, and extension (if applicable)

Fax

Include country code, number, and extension (if applicable)

Email

### School details

School name
CEEB code
Website

Address

Number and street

City/town

County

State/province

Country

ZIP/postal code

### Class rank

How do you report class rank?
☐ Exact
☐ Decile
☐ Quintile
☐ Quartile
☐ None
Student's class rank

How many additional students share this rank?
Rank weighting
☐ Weighted
☐ Unweighted

From (start date)

mm/dd/yyyy

Ending (final date)

mm/dd/yyyy

### GPA

Do you report GPA? If you answer no you do not need to complete the other questions in this section.
☐ Yes
☐ No
Cumulative GPA

GPA scale
From (start date)

mm/dd/yyyy

Ending (final date)

mm/dd/yyyy

GPA weighting
☐ Weighted
☐ Unweighted
School's passing mark
Highest grade/GPA in class

Summary

Did or will the student graduate as anticipated this year?

☐ Yes ☐ No

Have there been any changes to the senior year courses sent with the original school report? *If you answer yes, please attach an explanation.*

☐ Yes ☐ No

Do you wish to update your original evaluation of this applicant? *If you answer yes, please attach an explanation.*

☐ Yes ☐ No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*mm/dd/yyyy*

Please send this form directly to each college admission office. Do not send this form to Common App.